

REGISTRATION DEPARTMENT

FORM FOR DROP SEMESTER

ID No.:
NAME:

GSM NO.:
YEAR & SEMESTER DROPPING:

YEAR & SEMESTER REJOINING:

DIPLOMA <input type="checkbox"/> BACHELOR <input type="checkbox"/>	SPECIALISATION:
SPONSORSHIP: DIRECT <input type="checkbox"/> MOHE <input type="checkbox"/> MECIT <input type="checkbox"/>	
OTHERS: _____	

REASON FOR DROPPING

Signature of Student

Date

Official Use:

Date Received:	Accounts Office	Library
Name of Staff Received:	Name of Staff:	Name of Staff:
Signature	Signature & Stamp	Signature & Stamp

A student may be allowed to drop semester by requesting a formal postponement of study for one semester renewable for a second semester. In the case of sponsored students written approval from the sponsor and in the case of others a written approval from the guardian should also be submitted. For further details refer clause 5.6 in the Student Hand Book